



# USERS GUIDE

## BTX4530 & BTX4535 Series Telephones

### INSTALLING YOUR TELEPHONE

Included with the BTX series phones are (one each:)

- Line cord
- Coiled handset cord
- Handset
- User guide
- Clear plastic overlay

Contact your supplier or Teledex for information on custom-designed faceplates that will greatly enhance the appearance of your telephone.

- 1) Located on the left side of the phone is a modular jack labeled **TO HANDSET**. Insert one end of the coiled handset cord into this jack (you will hear the cord plug click when it is properly and securely inserted).
- 2) Insert the plug on the other end of the coiled handset cord into the modular jack on the handset.
- 3) Turn the telephone so the back panel is facing you. Insert either end of the line cord into the jack on the back of the telephone labeled **TO TEL**.
- 4) Insert the other end of the line cord into a telephone wall outlet jack.

5) Once your telephone is connected, place a paper faceplate over the keys. The plastic overlay slips into place by hooking the tabs on the overlay into the recessed slots located on both sides.

*(Hint: the overlay is easiest to insert when the left or right side tabs are inserted first, and the middle part of the overlay is slightly bent to allow for insertion of the other tabs.)*

### PLACING A CALL ON THE HANDSET

- 1) Lift the handset.
- 2) Listen for dial tone, dial the desired number, or press an AUTO DIAL key to automatically dial a number.
- 3) To end the call, hang up by replacing the handset in the cradle.

### RECEIVING A CALL ON THE HANDSET

- 1) Lift the handset to connect to the ringing line.
- 2) To end the call, hang up by replacing the handset in the cradle.

### AUTO DIAL/ONE TOUCH FEATURE KEYS

The BTX series has programmable AUTO DIAL keys. (Depending on the model purchased, your phone may either five or ten auto dial keys.) These keys can be programmed to automatically dial telephone numbers or activate telephone system features.

The phone will dial the stored number each time an AUTO DIAL key is pressed.

Some of the AUTO DIAL locations may have been pre-programmed before installation.

### STORING AUTO DIAL/ONE TOUCH KEYS

To store an AUTO DIAL number:

The phone must be connected to a telephone line.

- 1) Lift the handset.
- 2) Press the STORE key (see diagram on reverse) and release it.
- 3) Enter the telephone number including PAUSE or FLASH as required (see diagram on reverse). The dialing sequence can be up to fifteen (15) digits long.
- 4) Press the AUTO DIAL key where the number is to be stored.
- 5) Replace the handset.

### USING THE HOLD KEY

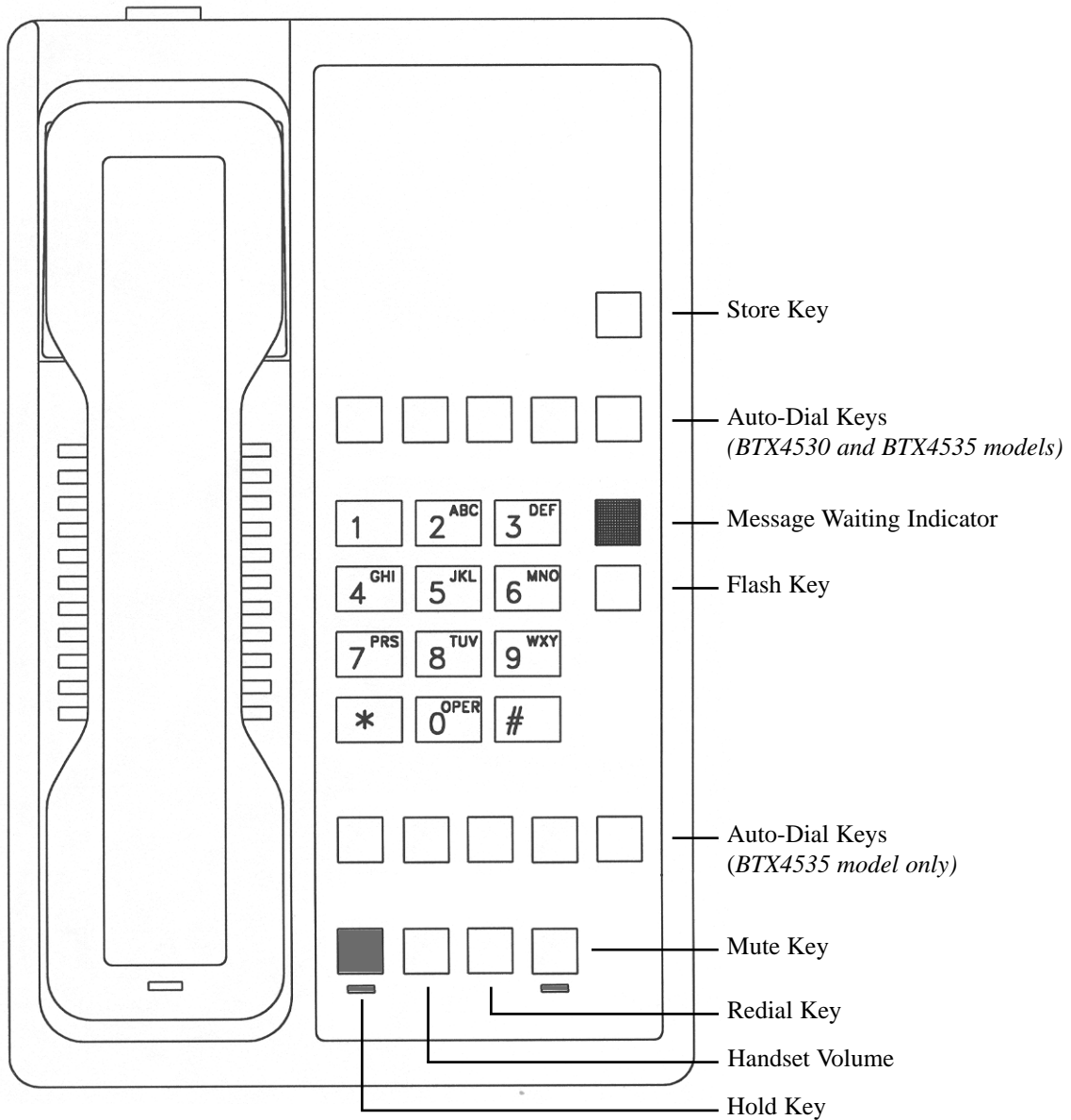
To place a call on hold:

1. Press the red HOLD key. The red HOLD LED will light. The handset can be replaced without disconnecting the call.
2. To return to the call on HOLD, remove the handset from the cradle, or press the HOLD key.

### HANDSET VOLUME KEY

The HANDSET VOLUME key will increase the handset volume. Pressing this button during a call will increase the receive volume. Pressing again will return the volume to the normal level. The handset volume is reset to normal with each new call.

## BTX 4530/35 SERIES DIAGRAM



## CONTACTING TELEDEX

**Web:** [www.teledex.com](http://www.teledex.com)

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