



## English QuickStartGuide

VR5235

www.rcaaudiovideo.com

### Congratulations on purchasing your new RCA Voice Recorder.

Please read these instructions for quick tips on using the player.

### Need more help? Do not return this product to the store.

Visit [www.rcaaudiovideo.com](http://www.rcaaudiovideo.com) for the latest firmware, RCA Digital Voice Manager, user manual and FAQ's.

## Installing Digital Voice Manager application

1. Connect the player and computer with USB cable (included).

**CONNECTED** shows on the player's display. The player appears as a removable drive in your computer.

2. **Windows:** To access the RCA Digital Voice Manager installer, go to **My Computer** (XP users)/**Go to Computer** (Vista and 7 users) in the Start menu, find and open the drive letter associated with the player and then double-click the **rcaDVM7\_setup.exe** to launch the installer.

v1.0 (1.0.1.0) (EN/F)

**Mac:** When you connect your device to the computer, it will appear on the desktop as a volume labeled **RCA\_DVR**. Double-click to view the volume's contents, then double-click the file **RCA Digital Voice Manager Installer.dmg**. When you double-click on this file, it will mount as a volume on the desktop. Double-click the "RCA Digital Voice Manager Installer" icon in the popup window to start the installation.



3. Follow the on-screen instructions to complete the installation. The RCA Detective application is installed with the Digital Voice Manager application on Windows and will open the Digital Voice Manager application automatically when you connect the player to your PC.

For information on the RCA Digital Voice Manager and how it works with this unit, refer to the Help Section of the software.

### IMPORTANT:

- When the player is in the settings menu, playback mode, or recording mode, a connection between the player and the computer will not be established. Quit the above modes before connecting to the computer.

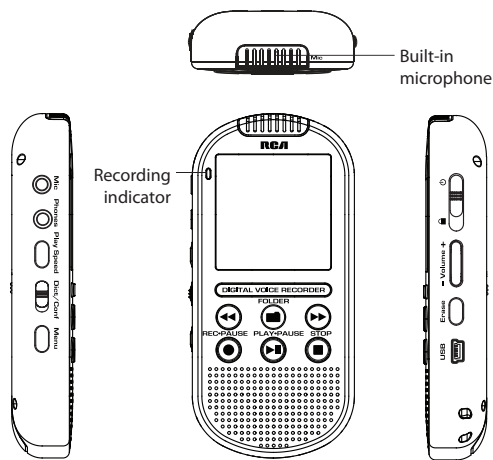
- Data transfer is possible even if no batteries are installed in the player.
- Do not disconnect the USB connection during files transfer.
- The latest Digital Voice Manager software can be downloaded from [www.rcaaudiovideo.com](http://www.rcaaudiovideo.com).

If you are a Windows user, a comprehensive User Manual in three languages (English, Spanish, or French) will be copied to your PC as part of the RCA Digital Voice Manager software installation. You can find the User Manual PDF file as a shortcut on your desktop. If you are a Mac user, please find the User Manual PDF file in the player memory under the User Manuals folder.

## Date and time setup

1. Insert 2 AAA batteries (included).
2. Slide the / switch to to turn on the player.
3. While playback is stopped, press **MENU** to access the player menu.
4. Press **◀ / ▶** to select **DATE+TIME** and press **PLAY•PAUSE** to confirm selection.
5. Press **◀ / ▶** to select **SET TIME, SET DATE** or **TIME FORMAT** and press **PLAY•PAUSE** to confirm selection.
6. Press **PLAY•PAUSE** to select hour, minute, AM/PM, month, day and year. Press **◀ / ▶** to adjust the value and then press **PLAY•PAUSE** to confirm selection.

## General controls



Turn the player on/off	Slide the <b>⏻ / ⏺</b> switch to <b>⏻</b> .
Lock/Unlock the keys	Slide the <b>⏻ / ⏺</b> switch to <b>⏻</b> to lock the keys. Reverse the step to unlock.
Go to the Settings menu (to access Quality, Beep Tone, AVR, Format and Version)	While in stop mode, press <b>MENU</b> to access the Settings menu.
Navigate to folders and files	While in stop mode, press <b>FOLDER</b> and then press <b>⏪ / ⏩</b> to select folder. Press <b>PLAY-PAUSE</b> to confirm selection. Press <b>⏪ / ⏩</b> to select files and press <b>PLAY-PAUSE</b> to confirm selection.
Start playback	Press <b>PLAY-PAUSE</b> to start playback.
Pause playback	During playback, press <b>PLAY-PAUSE</b> to pause playback, press again to resume playback.
Start recording	While in stop mode, press <b>REC-PAUSE</b> to start recording.
Pause recording	While in record mode, press <b>REC-PAUSE</b> to pause the recording. Press again to resume.

Stop recording	Press <b>STOP</b> .
Select recording mode	Use the <b>Dict/Conf</b> switch to select between dictation and conference recording modes.
Adjust the volume	While in stop mode or during playback, press <b>- Volume +</b> .
Select playback speed	Press <b>Play Speed</b> to select different speeds (SLOW, NORMAL and FAST).
Display file information	While in stop mode, press and hold <b>MENU</b> .
Skip one file forward or backward	While in stop mode, press <b>⏪ / ⏩</b> .
Delete files from the player	While in stop mode select file to be deleted and press <b>ERASE</b> . Press <b>⏪ / ⏩</b> to select <b>FILE(S)</b> and press <b>PLAY-PAUSE</b> to confirm selection. Press <b>⏪ / ⏩</b> to select one of the deleting options and press <b>PLAY-PAUSE</b> to confirm selection.
Reset the player (if it is not responding)	Remove the batteries to reset the player.

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